

PROPOSED BUDGET

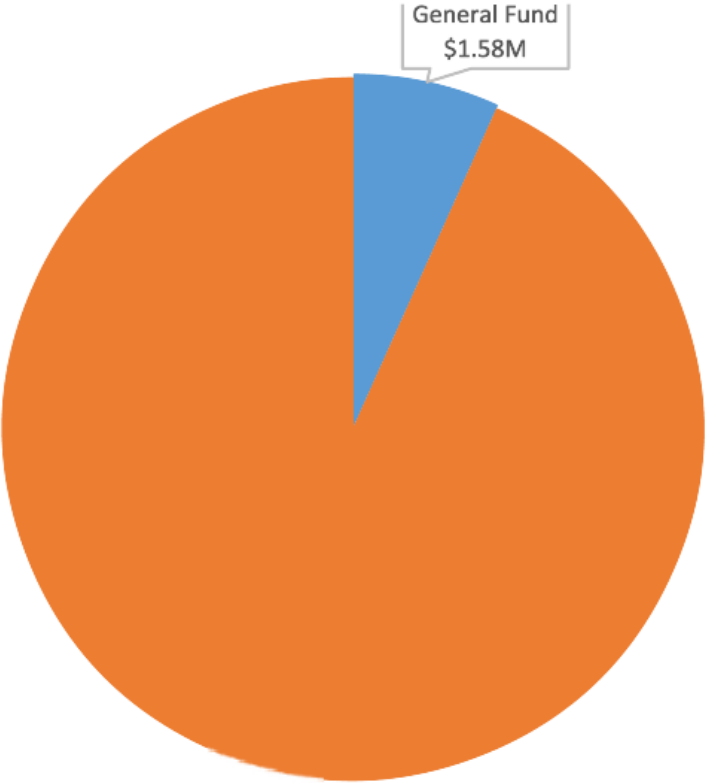
FISCAL YEARS 2025 & 2026

INFORMATION TECHNOLOGY



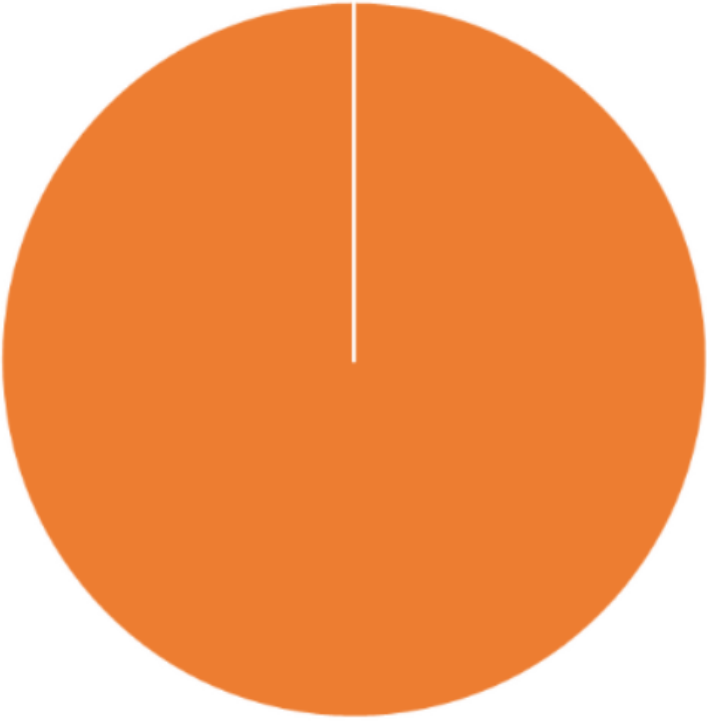
OPERATING BUDGET BY FUNDING SOURCE

FY25 Operating Budget
\$23.4M



■ General Fund ■ Other Funds

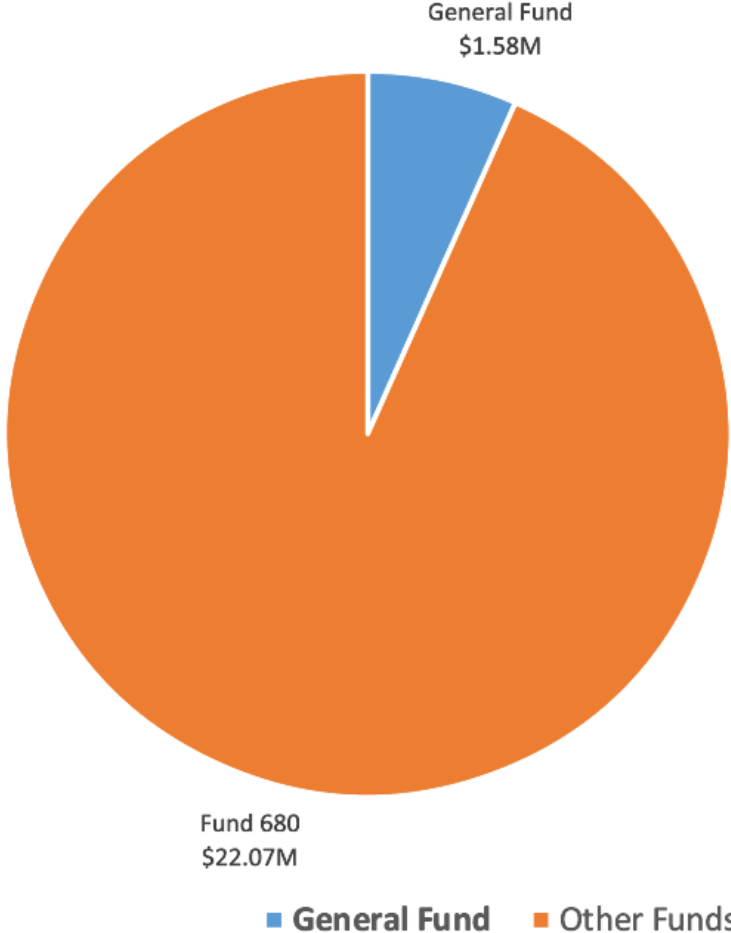
FY25 Revenue Budget
\$16.72M



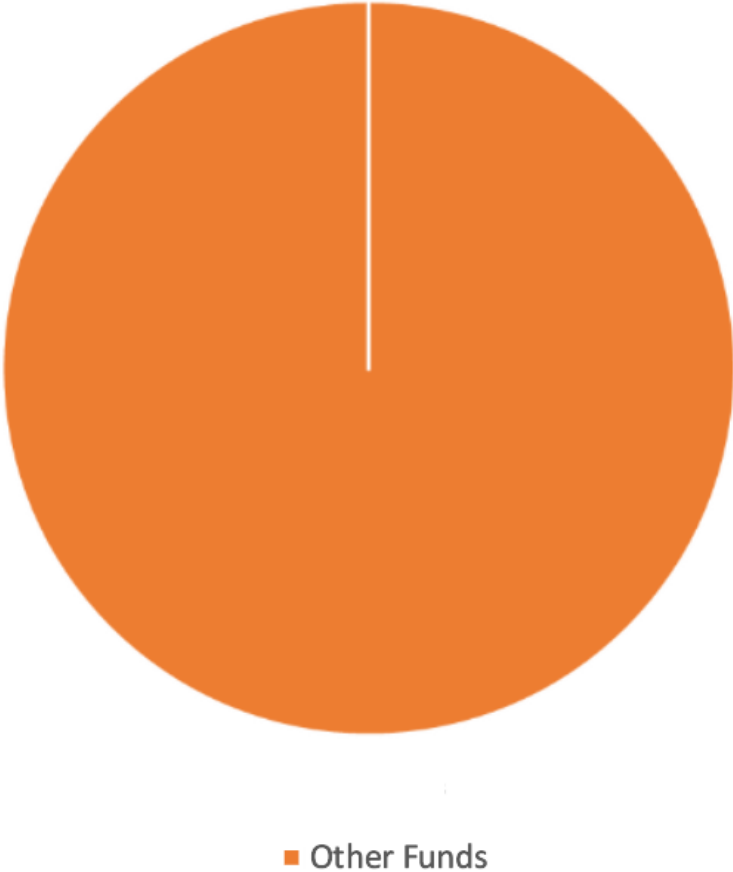
■ Other Funds

OPERATING BUDGET BY FUNDING SOURCE

FY26 Operating Budget
\$23.6M

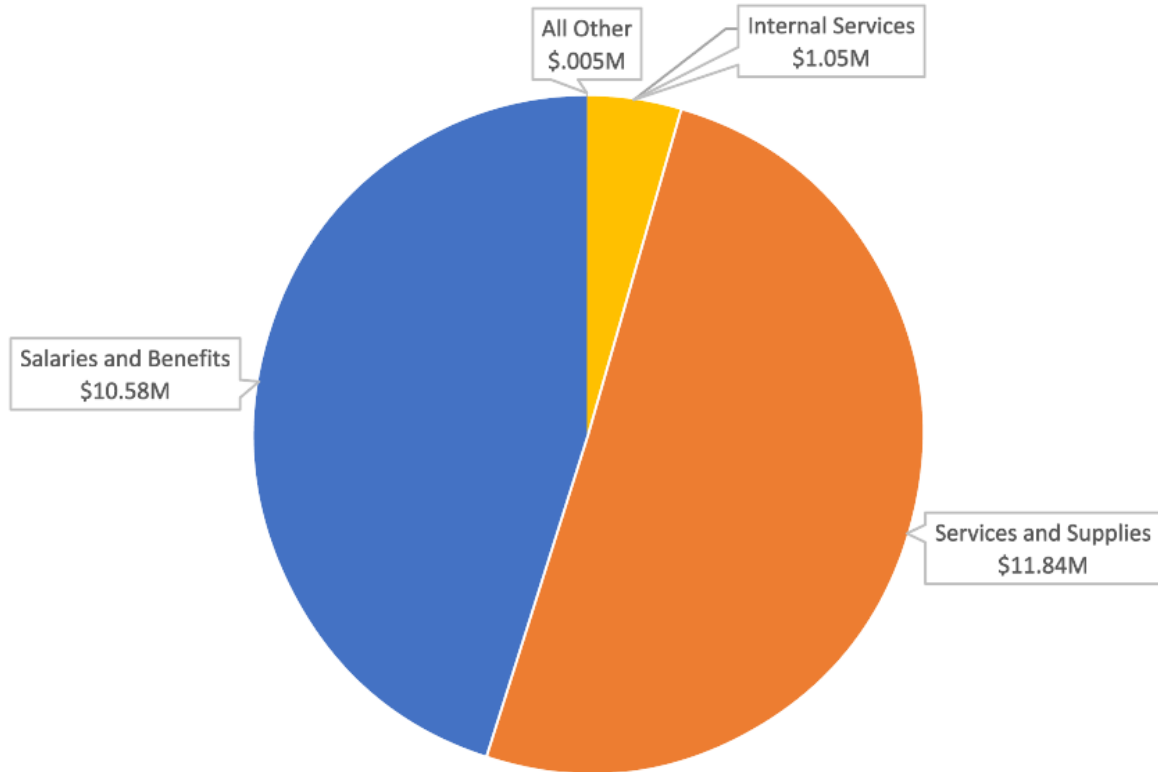


FY26 Revenue Budget
\$16.72M



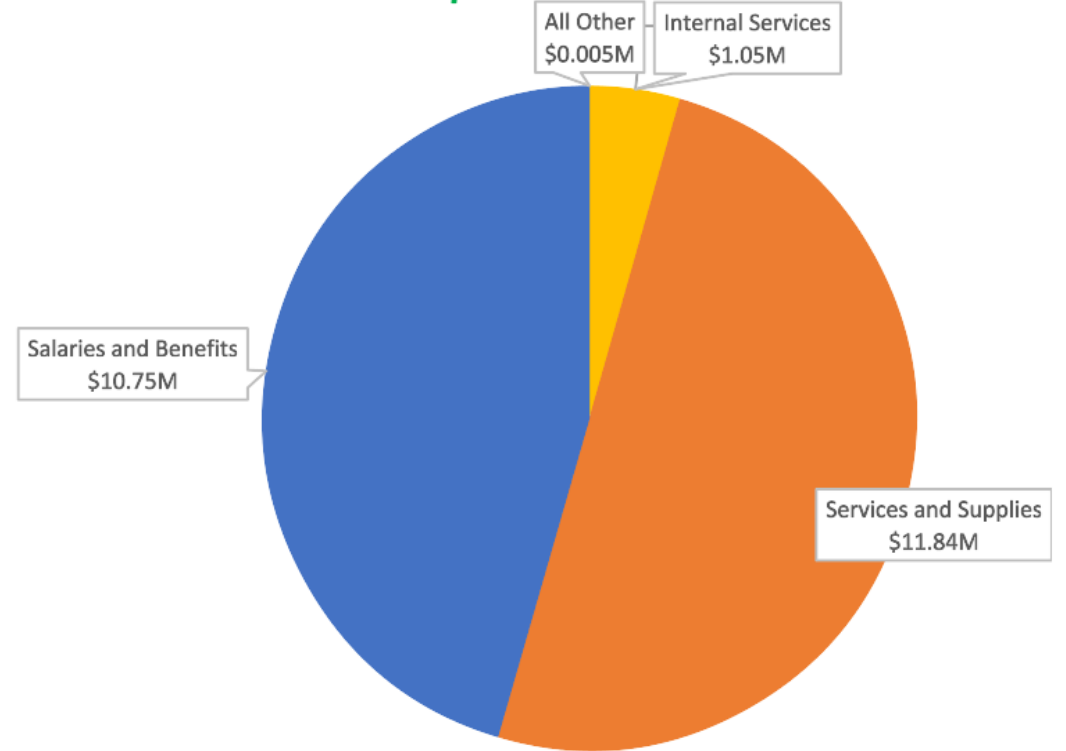
OPERATING BUDGET BY EXPENDITURE

FY25 Operating Budget
\$23.4M



■ All Other ■ Internal Services ■ Non-Personnel ■ Personnel

FY26 Operating Budget
\$23.6M



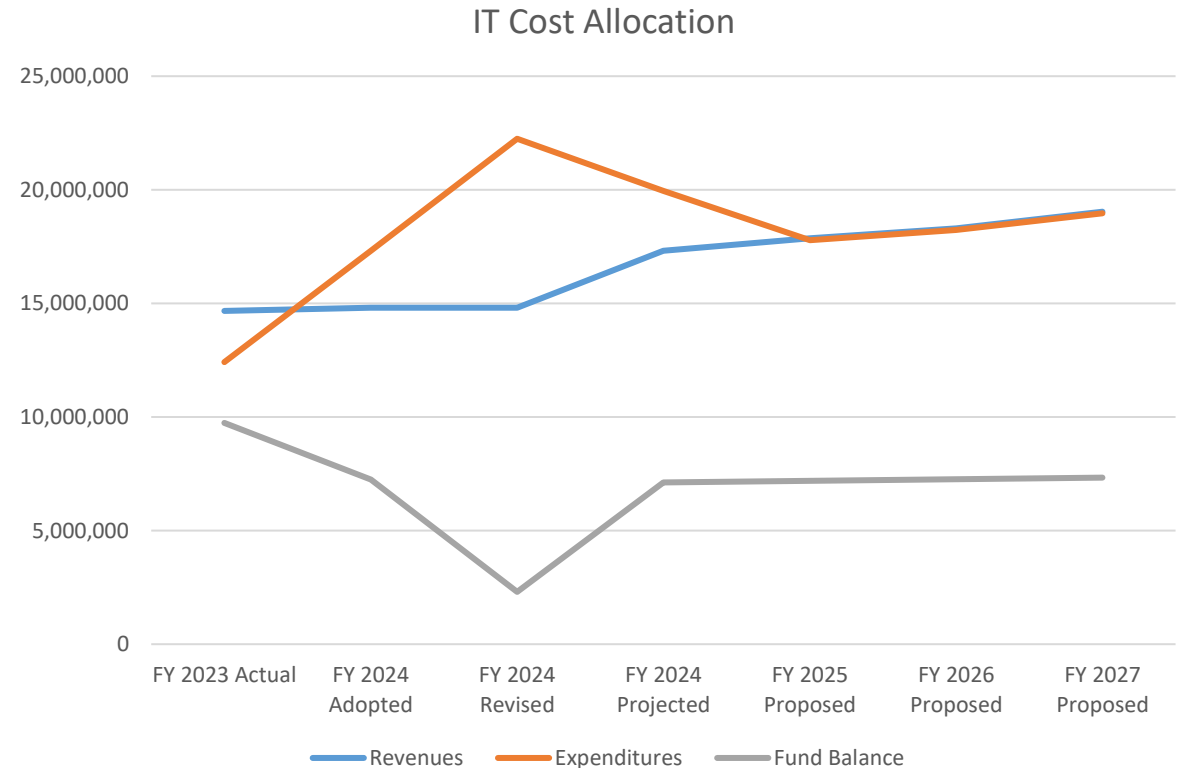
■ All Other ■ Internal Services ■ Non-Personnel ■ Personnel

FUND 680 FORECAST

Fund 680 (IT Cost Allocation) has a positive fund balance (it assumes rate adjustments starting in FY 25/26, without, which, fund 680 would not be able to sustain increased expenditures).

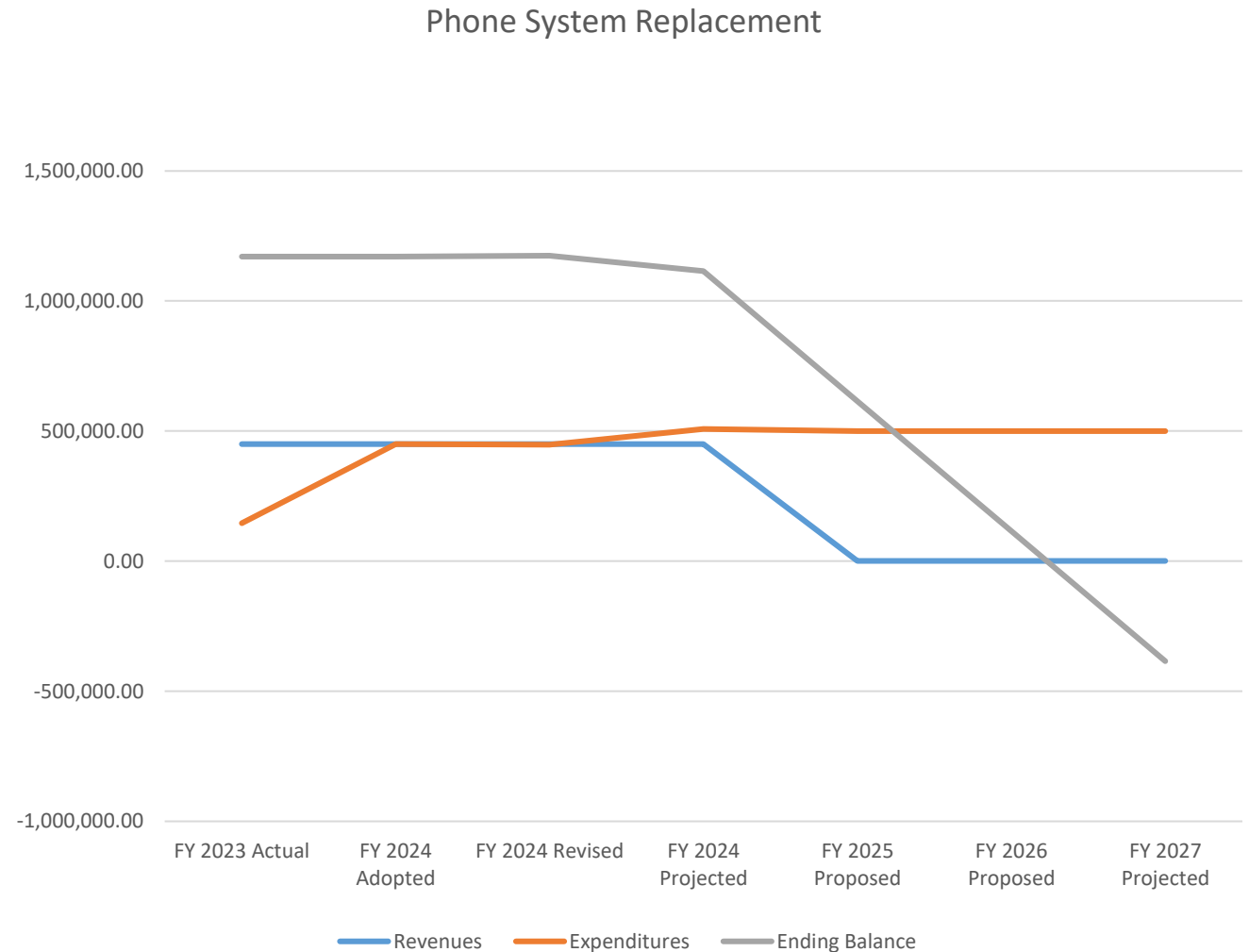
Fund balance also addresses reconciliation of Fund 503 as part of the FUND\$ replacement effort, addresses FY25/26 efforts to further replace FUND\$ modules (Accounts Receivable, General Billing for FY25; Land Management, and Property Taxes for FY26+), as well as to address other unplanned / unfunded projects including:

- City-wide Wi-Fi
- TEAMS/SharePoint
- PCI-compliant credit card payment by phone solution
- Interruptions to compute infrastructure (fiber cuts, server failures)



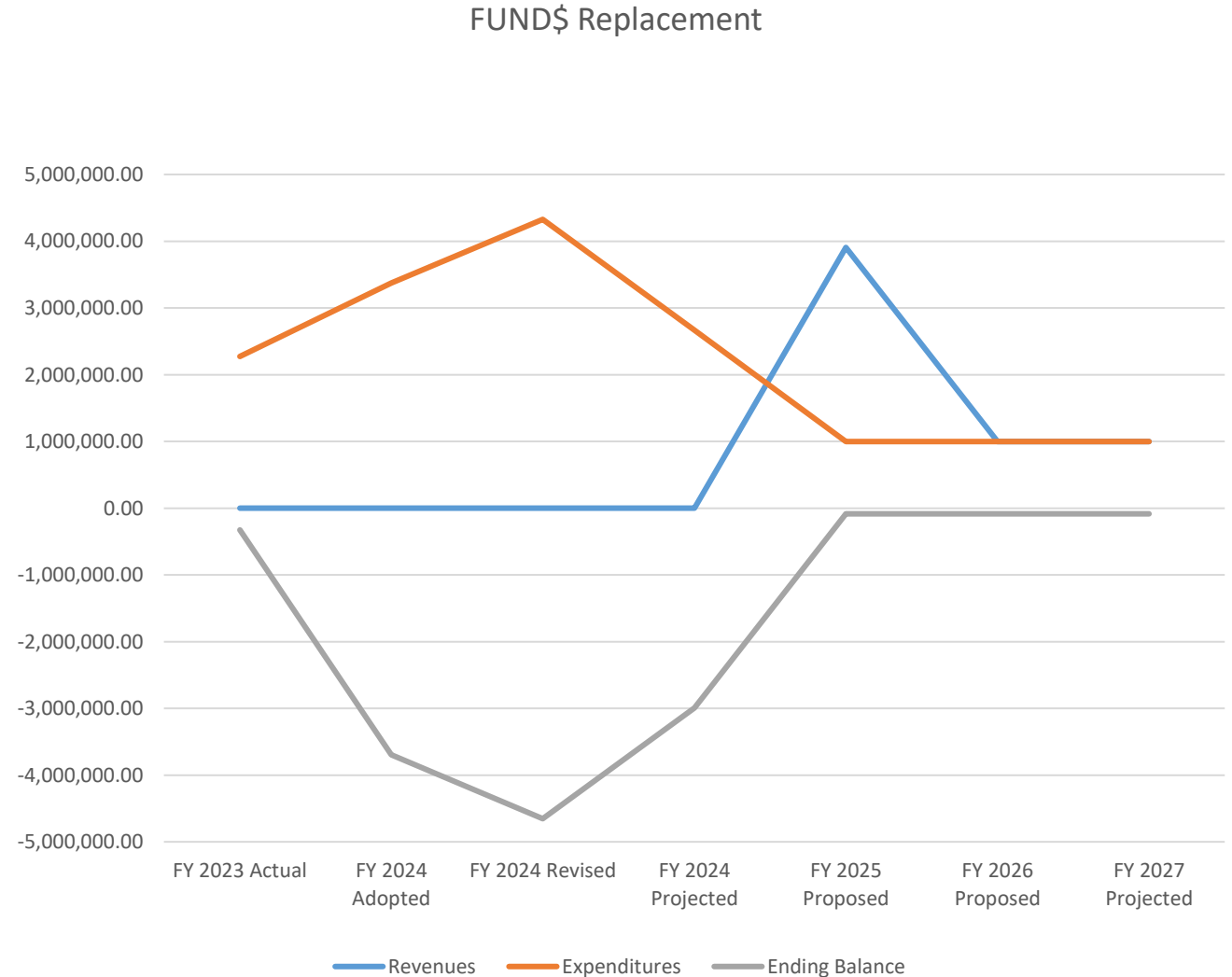
FUND 502 FORECAST

- Fund 502 (Phone System Replacement) currently has \$1.2M Fund balance for the remaining task of conversion of desktop phones to softphone technology and integration with Teams/SharePoint to create efficiencies and leverage technologies.
- General Fund typically allocates \$449,408 annually, but as a budget balancing measure, no allocation will be distributed in FY25 & FY26 to Fund 502.
- Additional funding from General Fund will be needed in FY27 for completion of the project.
- Operations and maintenance cost will be included in the IT Cost Allocation in FY27 and ongoing.



FUND 503 FORECAST

- Fund 503 incurred a negative balance due to unplanned charges for Operations and Maintenance and personnel expenditures against FUND\$ replacement efforts.
- Fund 503 is being reconciled with ~\$3.9M in transfers from IT Cost Allocation (Fund 680) and CMO repayments for labor charged between 2020-2024.
- FY25 will start with a zero balance and future funding of about \$900K from Finance Department for replacement of FUND\$ Land Management and Property Tax systems (slated to begin FY26)



STAFFING

	Adopted			Proposed		Requested	
	FY22	FY23	FY24	FY25	FY26	FY25	FY26
GENERAL FUND							
OTHER FUNDS	47	52	51	51	51*	1**	0
TOTAL	47	52	51	51	51*	1**	0

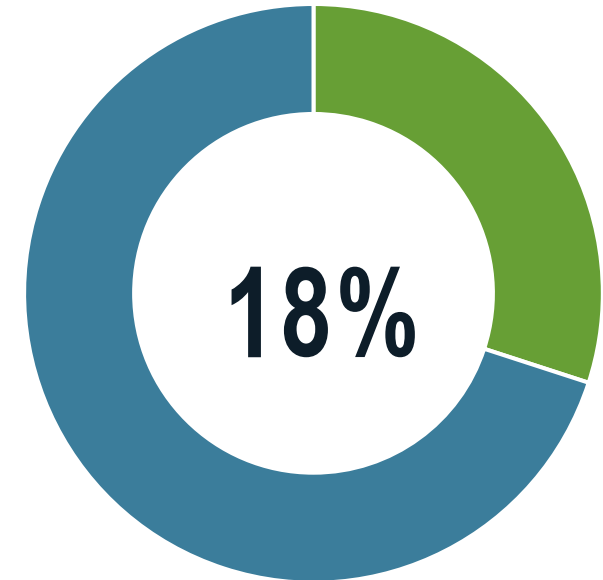
* Of 51 personnel, 15 are 311 Customer Service.

** Planning Dept is funding one project-based IT position.

VACANCY

POSITION	GENERAL FUND (%)	STATUS
Application Program Analyst II	0%	Resignation/Pending NeoGov approval
Customer Services Specialist III	0%	Promotion/Job announcement posted
Customer Services Specialist III	0%	Promotion/In recruitment
Information Security Manager	0%	Resignation
Senior Information Systems Specialist	0%	Promotion/Pending NeoGov approval
Senior Information Systems Specialist	0%	Retirement/Pending NeoGov approval
Senior Information Systems Specialist	0%	Vacant
Senior Systems Analyst	0%	Promotion/Vacant
Senior Systems Analyst	0%	Resignation/Job announcement posted

Vacancy Rate



- Vacant
- Filled

MAJOR TECHNOLOGY INITIATIVES

- Efforts underway
 - City-Wide Wi-Fi at all Facilities
 - TEAMS/Sharepoint Collaboration Suite
 - Berkeley 2-Step (Multi-Factor Authentication/Cybersecurity)
 - AMCS (Waste Logistics Solution)
 - FUND\$ Replacement: Direct Payments
 - Neogov: LEARN module
- Efforts needed in the near term
 - FUND\$ Replacement: Accounts Receivable, General Billing (ARGB)
 - Accela Upgrade (Permitting, Licensing, Payments)
 - CRM Replacement (replacement for 311 Lagan)
 - Cybersecurity and Infrastructure Initiatives, Compliance Initiatives

FY 25/26 PRIORITIES

• FIRST PRIORITY

- FUND\$ Replacement: Accounts Receivable, General Billing (ARGB)
- Accela Upgrade (Permitting, Licensing, Payments)
- CRM Replacement (replacement for 311 Lagan)
- Completion of TEAMS/Sharepoint

• SECOND PRIORITY

- Cybersecurity and Infrastructure Initiatives, Compliance Initiatives
- Data Center Relocation
- Softphones
- UPS upgrades

• THIRD PRIORITY

- Point Of Sale (POS) solution
- Payment processing gateway
- HHCS Nextgen replacement
- Compute “One user One device” Solution

COUNCIL REFERRAL STATUS

Title	FY Funded	Funded Amount	Amount Spent	Project Status	Reason for Delay
Referral to the June 2023 Budget Process to Increase Capacity for Berkeley Community Media	FY24	\$54,000	\$54,000	Completed; added to baseline	

GENERAL FUND FUNDING REQUESTS (1 OF 3)

Description	Reason	FY25 Cost	FY26 Cost	Ongoing
Upgrade to Microsoft G5 for improving security and compliance	Microsoft has 3 tiers of software licensing (G1, just for email, G3 for Office, and G5 for full package of software suite). Currently City buys basic G3 and amends with additional licenses in G1 for those who need email only. With Fair Work Week, a requirement for everyone to have email, G1 license count now greater than or equal to G3, so G5, which is all inclusive may be cheaper in the long run. All inclusive includes Cybersecurity enhancements, Voice/Softphone support, added compliance, monitoring, and analytics capabilities.	\$500,000	\$500,000	\$500,000/yr

GENERAL FUND FUNDING REQUESTS (2 OF 3)

Description	Reason	FY25 Cost	FY26 Cost	Ongoing
Data Center Relocation (CoLo or Cloud)	Supporting on-premise equipment is increasingly expensive and labor intensive. Vulnerable to PG&E power outages, HVAC cooling issues, etc. We will relocate a bulk of the City's data center at 2180 Milvia to a co-location facility that is established for 99.999% uptime, or cloud-hosted solution. Result is less administration, faster recovery from disaster and a "freeing" of committed resources to address other projects. An additional benefit is we will recoup floor space to allow for more office space as workers return to office.	\$1,100,000	\$1,100,000	\$600,000

GENERAL FUND FUNDING REQUESTS (3 OF 3)

Description	Reason	FY25 Cost	FY26 Cost	Ongoing
Infrastructure Vulnerability Scanner	Certain entities such as HIPAA, CJIS, NIST, PCI, etc require measures be put in place. There are costs associated with implementing these measures, but they must be done for compliance and insurance reasons. This is a project that will identify and mitigate vulnerabilities (covers compliance with HIPAA, NIST, ISO 27001, SOC2).	\$60,000	\$60,000	\$60,000

GENERAL FUND FUNDING REQUESTS TOTALS

Description	Reason	FY25 Cost	FY26 Cost	Ongoing
Upgrade to Microsoft G5 for improving security and compliance		\$500,000	\$500,000	\$500,000/yr
Data Center Relocation (CoLo or Cloud)		\$1,100,000	\$1,100,000	\$600,000
Infrastructure Vulnerability Scanner		\$60,000	\$60,000	\$60,000
Total		\$1,660,000	1,660,000	1,160,000